

SAMPLE HAND RECEIPT

(Date)

Name
Organization
Address
City, State, Zip

I hereby acknowledge receipt of the following equipment from the State
Homeland Security Grant Program:

Description	Model #	Serial # (if any)	Quantity
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We understand this is a one-time grant and, as such, the final recipient is responsible for the maintenance, training, and proper storage of the equipment. Equipment lost, stolen, or unrepairable will not be replaced. We also hold the Department of Justice and the Washington State Military Department harmless for any and all damages that may result from the acceptance of this equipment, including data loss.

Signed by: _____

Title: _____

Telephone: _____

Date: _____